

Saskatoon Trades & Skills Centre (STSC) is pleased to offer a 6-week Customer Service course. This course will provide participants with the basic knowledge, practical skills, and certifications needed to gain employment in the customer service field.

Customer services representatives answer enquiries, provide information regarding an establishment's goods, services and policies and provide customer services such as receiving payments and processing requests for services. NOC Code 66409

This course includes training in:

- Customer Service Training Course
- Rights and Responsibilities
- WHMIS
- Service Best
- Service it Right
- Frontline Sales
- Pro Clean
- Workplace Essential Skills
- 2 Week work placement

APPLY ONLINE!
August 3 - 12, 2026

You must be able to attend an **online orientation August 17, 2025** and potential online interview that week

Requirements:

- Canadian citizens, Permanent residents or individuals with a valid open work permit (check with IRCC regarding eligibility) can apply – must be residing in Canada for at least 6 months.
- A minimum language level of **CLB Level 6 in all four categories** (reading, writing, listening, speaking) **For applicants with English as a second language* Canadian citizens or Permanent residents can apply – must be residing in Saskatchewan for at least 6 months.*
- A direct deposit form from your bank for the first day of class (if you are selected for the program). This means if you do not have a bank account, you must have valid ID to open an account.
- A valid Class 5 driver's license is an asset.

How to Apply:

- Go to www.saskatoontradesandskills.ca and click on the 'Apply Now' tab
- The online application is the only way to apply for the course
- Make sure to enter your correct email address – all details regarding your application are sent by email
- Check your spam/junk folder if you have not received an email confirmation after submitting online

"Skills for a Stronger Community."